

MHSOAC

RFP STAKEHOLDER PARENTS AND CAREGIVERS 002

Questions and Answers 1

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	RFP Section Reference	Question	MHSOAC Response
1	Purpose: Engagement of Parents and Caregivers	Is this RFP subject to CA DVBE mandatory 3% participation? (Disabled Veteran Business Enterprise)	No
2	Purpose: Engagement of Parents and Caregivers	Is this RFP exempt in participating in CA DVBE 3% participation?	This RFP is exempt from participating in the CA DVBE requirement
3	Purpose: Engagement of Parents and Caregivers	Our DVBE meets the criteria for engagement with Parents and Caregivers, how can we participate in this RFP?	You may participate in this RFP by submitting a proposal or work with another organization that submits a proposal. All requirements in the RFP must be met before being considered for contract award.
4	1.B and 1.C	What is the actual contract period? 1.B says "Anticipated Contract Start Date" is April/May 2020. 1.C paragraph 1, sentence 1 says "anticipated that the work on this contract will begin July 2020, and continue for a period of 39 months..."	See Addendum 1 Anticipated Contract Start Date is April/May 2020 and the contract term is 39 months
5	IV.A.3.a.	If the \$10,000 allotted for attendance assistance to get to the State Level Advocacy event is not completely spent, can it be used by the Contractor on advocacy, outreach, and training.	Yes
6	IV.D.Funding.1	What expense items or categories does \$17,000 directly on each event include or not include?	Question is too broad to answer completely. The requirement related to the budget for funds spent directly on an Event, are listed at IV.A.2.a.2. All other requirements (e.g. IV.A.2.a.1, Local Level Activity) will use the funds not identified as spent directly on an Event.

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7	IV.D.Funding.2	What expense items or categories does \$14,000 directly on each event include or not include?	Question is too broad to answer completely The requirement related to the budget for funds spent directly on an Event, are listed at IV.A.2.a.2. All other requirements (e.g. IV.A.2.a.1, Local Level Activity) will use the funds not identified as spent directly on an Event
8	IV.D.Funding.1 /3	What expense items or categories does \$60,000 directly on each event include or not include?	Question is too broad to answer completely. The requirement related to the budget for funds spent directly on a State Level Advocacy Event, are listed at IV.A.3.a.
9	IX.A. Technical Review Evaluation Scoring.III.C.3.a	What type of support is considered sufficient to prove a location exists in the region to receive a score?	The Proposer is not limited as to the type of support provided and can determine the appropriate support that needs to be submitted to support their situation in meeting the requirements.
10	IX.A.V.Workplan.A.2.e.2.	Is submission of each LLE worth up to 60 points? Does non-submission of LLE represent a loss of 60 points each?	The submission of each LLE is worth up to 60 points each. A non-submission of an LLE will result in not being awarded any points for that category.
11	Attachments 1 through 4	How is Pass/Fail determined for each of these attachments?	Pass/Fail is determined by compliance with meeting the stated requirements, completing the attachments and submitting the attachments in a proposal
12	Attachment 4. 1, 4.2, 4.4	What types and amount of documentation is sufficient to establish that a "Yes" answer is true for each of these questions?	The Proposer is not limited as to the type documentation to provide and can determine the appropriate documentation to be

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		<p>4.1 What documentation do you require for us to show we are a state-level organization? Will information on our website provide sufficient support?</p> <p>4.2 What documentation do you require for us to show we have experience and capacity to partner with local community-based organizations working on mental health issues of Parents and Caregivers?</p> <p>4.4 Is a statement from the board regarding percentage of parents or caregivers for both staff and board sufficient support?</p>	submitted to support their situation in meeting the requirements. All documentation submitted must be verifiable.
13	Attachment 5.III.C.3.a	What type of support is considered sufficient? Will just an address do or do you need something else? Is a listing on our website sufficient?	The Proposer is not limited as to the type documentation to provide and can determine the appropriate documentation to be submitted to support their situation in meeting the requirements. All documentation submitted must be verifiable.
14	Attachment 5.III.C.7.a	Is the certificate from the Secretary of State sufficient for the Support? If we have been in existence longer than the State document, will our website information serve as proof?	The Proposer is not limited as to the type documentation to provide and can determine the appropriate documentation to be submitted to support their situation in meeting the requirements. All documentation submitted must be verifiable.
15	Attachment 5.III.C.8.a	What type of documentation is sufficient support to show how many staff we have? Will a letter from the Board be sufficient? Do you need payroll	The Proposer is not limited as to the type documentation to provide and can determine the appropriate documentation to be

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		documents?	submitted to support their situation in meeting the requirements. All documentation submitted must be verifiable.
16	Attachment 5.III.C.9.a	What type of documentation is sufficient support to show how many staff or board members are parents and caregivers? Will a letter from the board be sufficient?	The Proposer is not limited as to the type documentation to provide and can determine the appropriate documentation to be submitted to support their situation in meeting the requirements. All documentation submitted must be verifiable.
17	Exhibit B	If we use an independent subcontractor that is an individual and they have a DBA or name other than their legal given name, will we have to consider them an LLE?	LLEs are optional and it is up to the Proposer to decide if they want to identify an entity as an LLE.
18	Attachment 7.V.A.2.e.1.	<p>If we subcontract with an organization, will it automatically be considered an LLE?</p> <p>How do we differentiate between an organization subcontractor and an LLE?</p> <p>Will a subcontractor that's only doing some duties in a city/county for Events 16 through 30 be considered an LLE, even if we're also doing work to assist with ongoing advocacy and training?</p>	<p>No, LLEs must meet the definition of an LLE (III.D.) and provide the information listed at V.A.2.e.2.</p> <p>Organization requirement is V.A.2.e.1. LLE requirement is V.A.2.e.2.</p> <p>Yes, but the Contractor still has duties at the local level. Section IV.A. Contractor Responsibilities, states that the Contractor will provide technical assistance and support to conduct training, outreach activities and advocacy meetings at the local/county level. This include outreach events. The use of an LLE does not replace a Contractor's responsibility. Funding is provided for both</p>

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		Are we allowed to designate what organization is and isn't an LLE?	<p>the Contractor (identified as Event on the Cost Worksheet, Attachment 10) and the LLE (identified as Additional Local Community Engagement on the Cost Worksheet, Attachment 10). The intent is for the Contractor and LLE to work together in providing Local Community Engagement.</p> <p>Yes, it is up to each Proposer to decide, however an LLE must meet the definition of an LLE as stated in III.D. Proposer Qualification and provide the information required in V.A.2.e.2.</p>